

Sophia Cassam

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EDUCATION

University of Washington, Seattle, WA

Expected graduation date: June 2019

Bachelor of Arts: Community, Environment and Planning (Current GPA: 3.63)

Minors: Geography & Spanish

Relevant Coursework

- Urban Planning, Environmental Studies, GIS, Public Policy, Leadership, Community Engagement

EMPLOYMENT AND LEADERSHIP

Aviation Environmental Intern

June 2018-Present

Port of Seattle. SeaTac, WA

June 2014-August 2014

- Review plans and permits for four Port projects in order to ensure State Environmental Protection Act (SEPA) compliance and provide policy recommendations.
- Plan and implement community tree planting event in collaboration with public relations and marketing departments to support the Port's land stewardship efforts.
- Assist in stream and wetland vegetation monitoring while developing an understanding of state and federal environmental mitigation policies.
- Demonstrate strong organizational skills while managing data from fieldwork, tracking monitoring progress, and scheduling field teams.

Assistant Resident Director

September 2018-Present

University of Washington Housing and Food Services, Seattle, WA

- Direct and advise a diverse 30-person hall council that engages in student government, plans large-scale community events, and promotes student leadership development for first and second-year students.
- Create and manage schedule for 20-person residence hall staff.
- Conduct productive and engaging meetings with hall council and resident advisers (RAs) throughout the week.

Policy Committee Point

January 2018-January 2019

University of Washington, Seattle, WA

- Facilitate weekly meetings for UW Community, Environment and Planning major policy committee to keep various policy change efforts on track.
- Serve as policy liaison to steering committee.
- Synthesize major's goals, values, vision and culture to develop, write and implement policy that will serve students of the future.

Kitchen Supervisor

June 2016-August 2017

Yosemite Sierra Summer Camp. Bass Lake, CA

- Oversee 8-person kitchen staff to cook 3 meals per day for 250 people at outdoor adventure camp.
- Delegate tasks and improvise in stressful, time-sensitive situations.
- Participate in hiking and backpacking trips.

Sales Specialist

June 2015-March 2016

REI. Tukwila, WA.

- Develop customer service and teamwork skills while working in a fast-paced environment.
- Seek out opportunities to learn more about REI's products and services in order to meet customers' needs.

ESSENTIAL SKILLS

- Microsoft Office: Word, PowerPoint, SharePoint, Excel
- ESRI ArcMap, ArcMap Pro & ArcGIS Online
- Facilitation, presentation, customer service & public engagement
- Languages: Fluent in English & Spanish, proficient in German